GENERAL INFORMATION FOR ERASMUS EXCHANGE STUDENTS

<table>
<thead>
<tr>
<th>Name of institution</th>
<th>ESIEA Graduate Engineering School</th>
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<tbody>
<tr>
<td>Erasmus code</td>
<td>F PARIS294</td>
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<tr>
<td>Erasmus extended university charter code</td>
<td>2014-1-FR01-KA 103-000663</td>
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<tr>
<td>Managing Director</td>
<td>Mr Loïc ROUSSEL</td>
</tr>
<tr>
<td>Website/ Facebook</td>
<td><a href="http://www.esiea.fr">www.esiea.fr</a> /fr-fr.facebook.com/esiea</td>
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SEMESTER DATES

<table>
<thead>
<tr>
<th>Semester</th>
<th>4th year: end of August – end of December</th>
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<tbody>
<tr>
<td></td>
<td>3rd year: early September – end of January</td>
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<tr>
<td>Spring semester</td>
<td>4th year: early January – mid April</td>
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<tr>
<td></td>
<td>3rd year: end of January – mid June</td>
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APPLICATION PROCEDURE

1. Nomination
   All exchange students have to be nominated by the international advisor of the partner university. Nominations should be sent by e-mail to Mrs Susan LOUBET: loubet@esiea.fr

2. Application documents
   - ESIEA Application form (refer to this form for detailed application documents)
   - ID photo in either JPG or PNG format
   - Study transcripts in English
   - Proof of language level (B2 required in French or English depending on your programme)
   - Learning agreement
   - Cover letter explaining your motivation to come to ESIEA
   - Photocopy of passport or your ID card
   - Proof of health insurance for the period of study

DEADLINES

<table>
<thead>
<tr>
<th>Semester</th>
<th>Nomination</th>
<th>Submit application documents</th>
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<tbody>
<tr>
<td>Autumn semester (September - December) or entire academic year</td>
<td>01 May</td>
<td>15 May</td>
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<tr>
<td>Spring semester (January – April or June)</td>
<td>01 October</td>
<td>15 October</td>
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ESIEA cooperates with the CROUS student halls of residence which is a public organization, and has reserved a limited quota of furnished CROUS rooms.

Please note: the available rooms are offered on first-come, first-served basis, in the order the applications arrive. Due to the limited number of exchange student rooms, please note that applying before the deadline does not guarantee housing at CROUS.

In Paris - Ivry-sur-Seine

Two possibilities:

1. The residence hall CROUS Cachan is located at about 45 minutes by bus from ESIEA Paris- Ivry Campus. Please note that there are no cooking facilities but there are university restaurant facilities nearby. Bedding is not provided.

2. The residence hall CROUS Kremlin-Bicêtre is located at about 15 minutes by metro from ESIEA Paris- Ivry Campus. This residence was opened in January 2019 and the rooms have a private bathroom and a small kitchen. Bedding is not provided.

For Private housing In Paris, please check here:

Next door to ESIEA : résidence étudiante Studéa
About 5 minute walk for ESIEA : Estudines Paris Porte d’Ivry

Furnished studios with private bathroom and fully equipped kitchen. Bedding is provided.

In Laval

The residence hall CROUS La Dormerie is located on the campus and offers comfortable studio flats.

| Insurance | All students must show proof of French housing insurance upon arrival to cover accidental damage caused by the tenant or by natural disasters: flooding, storm etc... They also have to take out public-liability insurance which covers them in case of damage to a third person. This is generally included in the housing insurance, but this needs to be verified. French companies like SMEBA, LMDE or banks offer such insurance policies. |
## Cost of housing

### In Paris
- **CROUS Cachan** Campus (near Paris):
  - 263 €/ month for a room, utilities included.
  - 233 € deposit
  - Please note that there are no cooking facilities but there are university restaurant facilities nearby

- **CROUS Kremlin-Bicêtre**
  - 450 €/ month for a room, utilities included.
  - 233 € deposit

### Private housing in Paris
- The rent per month is between €700 and €900

### In Laval:
- 1 year lease — **CROUS** studio apartment
  - 275 €/ month + utilities (about 30 €/ month)
  - ~ 200 € deposit
- Semester lease — private studio apartment housing solution
  - ~ 400 – 500 €/ month
  - ~ 200 € deposit

## What to do on arrival?

### Visa/immigration procedures
- Students must come to the International Office as soon as they arrive.

- Students with a long stay student visa (“D”) (non-Europeans), must send to the OFII (French Office for Immigration and Integration) the form called “demande d’attestation OFII” given by the French embassy along with a copy of passport, visa and the date of arrival on French territory.

## CONTACT PERSONS

**International Office**

- Susan LOUBET
  - Director of International Relations
  - Tel.: + 33 2 43 59 46 11
  - Mail: loubet@esiea.fr

- Gloria FUERTES
  - International Coordinator
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  - Mail: fuertes@esiea.fr

- Suzanne VILCHEZ
  - International Coordinator
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  - Mail: vilchez@esiea.fr

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